

Entry Customer Forum
23rd March 13:00-14:30
Microsoft Teams

Thom Koller	TK	ENA
Katie Harrison	KH	ENA
Stuart Easterbrook (Chair)	SE	Cadent
Nicola Lond	NL	NG
Ben Hanley	BH	NGN
Emma Buckton	EB	NGN
Joel Martin	JM	SGN
David Harding	DH	WWU
Bethan Winter	BW	WWU
Nick Primmer	NP	ADBA
Lee Firth	LF	Biomethane Assist
Christopher Magness	CM	CNG Services
Alison Cartwright	AC	Future Biogas
Andy Smith	AS	Future Biogas
Kiara Zennaro	KZ	REA
Neil Liddell-Young	NLY	Severn Trent
Russell Brown	RB	Thyson

Minutes and actions from the last meeting:

TK welcomed the group and explained he would be Chairing by exception. There were no comments on the minutes from the previous meeting.

The actions table was updated:

Number	Date	Action	Owner	Status
1	15 Dec 20	Re-invite Ofgem representative to join the Forum. Had meeting with Ofgem to progress number of issues. Replaced with new action.	ENA	<i>Closed</i>
2	15 Dec 20	Arrange a standalone meeting with Ofgem to deep dive into CV issues. Had meeting with Ofgem to discuss number of issues and will continue to engage. Replaced with new action.	ENA	<i>Closed</i>
3	26 Jan 21	See if it is possible to share Cadent's findings previous thinking on compression levels when converting gas to biomethane.	SE/TH	<i>Closed</i>
4	23 Feb 21	GDNs to further consider how to communicate procedures to biomethane producers. Comments from group still welcome.	GDNs	<i>Closed</i>
5	23 Feb 21	GDNs to collate key SGS issues. Further information to be shared in April.	GDNs	<i>Carried forward</i>
6	23 Feb 21	GDNs to develop KPIs for identifying common themes in SGS issues. GDNs identifying themes and will share further information in April.	GDNs	<i>Carried forward</i>
7	23 Feb 21	RB and TH to discuss details on cylinder regulations inconsistencies. Discussion taken place.	RB/TH	<i>Closed</i>

Action Plan Tracker:

For Item 1 'CV blips and flaring', and Item 2 "Primary legislation change for low flow systems', KZ explained that the REA wrote to Ofgem's Chief Engineer to highlight issues with flaring and CV blips and encourage Ofgem to engage with Forum. A response was received from Steve Brown and a meeting took place on 2nd March. KZ noted there is an inconsistent approach amongst GDNs for CV targets and tolerance levels. KZ noted that a follow up meeting will be arranged with Steve Brown to review progress on this issue. BW is leading this item for GDNs and BW noted that the networks will review their existing process for setting CV targets, tolerance levels, reviewing and responding to breaches, in order to work out a consistent process. **Action: Networks will review their existing process for setting CV targets, tolerance levels, reviewing and responding to breaches, in order to work out a consistent process.**

For Item 4, TK noted that the 749R Working Group is taking place on 29th March.

For Item 5 'Management of test and calibration gas bottles', JM explained that the SGN procedure for bottle changing has been circulated to the group. GDNs are comparing the SGN procedure with their own procedures and an agreed cross-GDN procedure will be shared. For SGS issues, topic areas have been identified, other GDNs are collating their data on SGS issues.

For Item 6 'GS(M)R Siloxanes', Tk explained the networks have completed a report recommending a new siloxane limit of 0.23, HSE have received the report but will not be endorsing it. JM noted the existing GQ8 risk workshop approach would incorporate new limit in discussions.

TK noted that items have been split into two priority areas, with the intention to focus on all items on the tracker but focusing on priority one. KZ and AC asked that the CV blips and flaring issue is prioritised.

Action: ENA to update action tracker with planned completion dates.

Standardisation:

For SAT Methodology, TK explained that GEU suppliers have been asked to set out their methodologies used to demonstrated SAT. Networks reviewed to check for regulatory compliance, comments have been shared with suppliers with an ask to make necessary adjustments and share final comments, networks will review and check these changes have been implemented.

In terms of Gas Quality Risk Assessment, TK explained that the Biomethane Technical Working Group are reviewing risk assessment approaches.

For 'ME2', TK noted that discussions are underway with the governance forum.

For 'LGT' TK noted that networks are reviewing NGN's approach on the risk assessment on ownership models.

For 'Review of capacity studies', TK noted that an action plan is being developed to assist with communicating network capacity.

TK noted that future standardisation initiatives include PSSR, central feedstock register, and I/O Schedule.

AOB:

Frequency of meetings

The group agreed to continue meeting on a monthly basis and review meeting frequency in June.

Subjects of discussion for future meetings

TK noted that suggestions from the group are welcome to help shape future agenda items.

Other:

EB introduced herself as the NGN replacement for Chris Hogg.

Meeting closed.

Updated actions table:

Number	Date	Action	Owner	Status
1	15 Dec 20	CV blips revised action - Networks will review their existing process for setting CV targets, tolerance levels, reviewing and responding to breaches, in order to work out a consistent process.	GDNs	<i>Created</i>
2	23 Feb 21	GDNs to collate key SGS issues. Further information to be shared in April.	GDNs	<i>Carried forward</i>
3	23 Feb 21	GDNs to develop KPIs for identifying common themes in SGS issues. GDNs identifying themes and will share further information in April.	GDNs	<i>Carried forward</i>

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4	23 March 21	ENA to update action tracker with planned completion dates.	ENA	<i>Created</i>